



# Dr. Kariappa BUSINESS SCHOOL

Approved by AICTE, Recognised by GOVT. of India  
(Affiliated to Bengaluru North University)

Date: 08/12/2021

## SC/ST COMMITTEE

As per the Provisions laid down by the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989, Act No. 33 OF 1989, dated 11/09/1989) & the Notification No. GSR – 316 (E) by Ministry of Welfare, New Delhi dated 31/03/1995 and as per the UGC Directives to be adhered and followed by the Educational Institute in this regard.

The SC / ST Committee will comprise of the following members.

Appointment Order Reference Number	Date of Appointment	Name of the Committee Member	Designation
VIAD/MET/APT/20-21/001	01/01/2020	Dr. H L Vijayakumar Professor	Chairperson
DKBS/MET/APT/21-22/001	01/11/2021	Mr. Murali Krishna Associate Professor	Member
DKBS/MET/APT/21-22/011	22/11/2021	Ms. Gowri. S Assistant Professor	Member
DKBS/MET/APT/21-22/003	01/11/2021	Mr. B. Balakrishna Assistant Professor	Member
DKBS/MET/APT/21-22/015	18/01/2021	Ms. Greeshma Asst Manager	Member
DKBS/MET/APT/21-22/016	01/12/2021	Mr. Basavaraj FDA	Member
		Aparna Chandra (SC) MBA	Student
		Ilasiewdor (ST) MBA	Student



(An Affiliate Of Vogue Institute Of Fashion Technology)  
A Unit of Manduda Educational Trust  
**Corporate Office** : # 4, Anand Towers, 3rd Floor, Opp. to PF Building,  
Raja Ram Mohan Roy Road, Richmond Circle, Bangalore - 560 025 Karnataka, India.  
Tel : 91 - 80 - 22224334 / 41128513

Campus - Plot # SW45-SW48  
KIADB Apparel Park Phase II, Bangalore, Karnataka  
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## **ROLE AND RESPONSIBILITIES OF MEMBERS AS MENTIONED ABOVE**

This Committee shall be functioning for the following objectives of this Act –

1. To implement, monitor and evaluate continuously the Reservation Policy in the Institute (if any applicable).
2. To take necessary steps of measuring for ensuring effective implementation of the policy & programmes/schemes of the State and Central Govt. for SC-ST, if any.
3. To ensure the Prevention of Atrocities (as defined within the meaning of this Act) on the SC, ST Staff, Faculty and Students.
4. To ensure the equal opportunity in matters of employment/promotions subject to fulfilling Qualification, Eligibility criteria and Merits.
5. To hear and resolve the issues/complaints if any; of such nature of Atrocity reported/complained.
6. To conduct the inquiries on the reported & complained issues and to aid and advice the Director & the Management of the Institute in this regard for the justice and smooth functioning of the Institute.
7. There is a Advisory Committees & Special Cell at the University Level for Aid & Advice and to hear appeals if any; in this regard.

**Functions of the SC/ST Committee** The SC/ST Committee/Antidiscrimination Cell Committee will address the following issues/complaints of aggrieved SC/ST students/staff:

1. Effective updating and implementation of the policy & programs /schemes of the State and Central Govt. for SC-ST
2. Complaints of alleged discrimination of students, from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes
3. Irregularity in the admission process adopted by the Institute.
4. Publishing any false or misleading information not based on facts in the Prospectus.
5. Withhold or refuse to return any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution.
6. Demand of money in excess of that specified in the declared admission policy or approved by the competent authority to be charged by such institution.
7. Breach of the policy for reservation in admission as may be applicable.
8. Non-payment or delay in payment of scholarships to any student that such institution is committed, under the conditions imposed by the AICTE, or by any other authority.



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9. On provision of student amenities as may have been promised or required to be provided by the institution.
10. Denial of quality education as promised at the time of admission or required to be provided.
11. Non-transparent or unfair evaluation practices.
12. Harassment and victimization of students/staff, including sexual harassment.

## Standard Operating Procedure for handling Issues/Complaint Registered to SC/ST Committee

1. On receipt of communication (written/email/portal) of issue/complaint / grievance related to SC/ST Committee/Antidiscrimination Cell Committee from grievance committee, the same will be discussed in house or with the concerned committee
2. Issues/Complaints related to SC/ST shall be considered by this committee and addressed accordingly.
3. The concerned committee shall investigate the cases directed accordingly.
4. Suitable hearing would be given to the concerned and steps to resolve issues will be undertaken.
5. The concerned shall be informed about the action taken by the committee.
6. If any complaint / grievance is found invalid, the complainant and the person against whom the complaint is made will be informed accordingly.
7. Attempts will be made to resolve issues within one month of receipt of communication.

  
DIRECTOR  
Dr. Kariappa Business School



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